Music

Slide 1 Welcome to the SPRS Access via PIEE Tutorial. This tutorial will describe accessing SPRS through PIEE registration in detail.

Slide 2

Please note that the screenshots shown throughout the presentation have been modified for size and content.

Slide 3

Procurement Integrated Enterprise Environment, PIEE, provides login verification and security for a number of acquisition related applications including, Supplier Performance Risk System, SPRS. For additional assistance, PIEE provides Vendor Customer Support, Government Customer Support, and Help/Training documents to assist users with registering in PIEE and gaining access to various applications. For detailed additional assistance, PIEE has a robust New User Information and Help Section, which can be located here: https://piee.eb.mil/xhtml/unauth/help/help.xhtml

Slide 4 To register with PIEE, click 'New User'

Slide 5 Select 'Register'

Slide 6 Review the Privacy Statement and Click Agree.

Slide 7

Select the appropriate user type. As a Contractor or Vendor, select Vendor. The Vendor type access is the only access available for Contractor or Vendor access. Government has two access types Department of Defense and other federal agencies listed here as non-DoD.

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There is a Help button throughout the access process which provides direct definitions related to the current access step.

Slide 9 (Help information)

Slide 10

Answer the required questions to complete Registration. The question may differ depending on the Type of User selected.

Slide 11

Choose the User Role that describes the type of access required.

Contractor/Vendors have two user types.

SPRS Contractor/Vendor Roles may

View Company Reports, Execute Supplier Risk Reports, View Vendor Summary Reports, View Vendor Detailed Performance Reports, Execute Supply Code Relationship Reports, File Challenges, and Provide customer and application feedback.

SPRS Cyber Vendor User Role may Add/Edit/View NIST SP 800-171 Basic Assessment results and View Company Corporate CAGE Hierarchy

Government user roles include:

SPRS Acquisition Professional these users may View Compliance Reports, View and execute Risk Analysis Reports, and View Performance Reports. The majority of Government/Civilian personnel requiring access to SPRS will apply for this access role. This access is automatically granted to 1102's and Government Purchase Card, GPC, Users.

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User roles are first approved by the supervisor, followed by activation by GAM/CAM (Government Administrator)/(Contractor Administrator) which is assigned by location code. Location Code is Commercial And Government Entity Program, or CAGE Code for vendors and DoDAAC for Government. Access to SPRS is immediately available once approved by the GAM/CAM.

Slide 13 To locate the appropriate GAM/CAM select Log in.

Slide 14 Click Find My Account Administrator.

Slide 15

Enter basic information. The report will provide the name, email and phone number of the corresponding individual(s).

Slide 16 If there is no CAM listed, the CAGE being searched is not registered in PIEE.

Slide 17 To recap, the steps to access SPRS as a vendor/supplier user,

Slide 18

Start by registering the company CAGE in System for Award Management, SAM. Once that is complete, the CAGE needs to be registered in PIEE and a CAM will need to be established to approve user role request. Finally, users will need to request and obtain PIEE user role for access to SPRS. As a reminder if the CAM is the one requesting additional user roles, the CAM will need to contact the PIEE helpdesk for those user roles to be activated.

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Additional references include, the SPRS specific Access page listed here:

https://www.sprs.csd.disa.mil/access.htm

The PIEE Getting Started Help page for Vendors is listed here and PIEE Getting Started Help page for Government, is listed here:

https://piee.eb.mil/xhtml/unauth/web/homepage/vendorGettingStartedHelp.xhtml and https://piee.eb.mil/xhtml/unauth/help/helpgovernment.xhtml

These links will provide step-by-step instructions to obtaining access to PIEE and SPRS.

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SPRS contact information can be found at the SPRS website located at the URL listed here: https://www.sprs.csd.disa.mil

SPRS Help Desk is available Monday through Friday 6:30am to 6:00pm Eastern Time.

Help Desk Email are listed here:

sprs-helpdesk@us.navy.mil

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Within the application questions may be submitted via the Feedback/Customer Support link in the menu.

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This completes the SPRS Access via PIEE Tutorial.