

(Music)

SLIDE 1

Welcome to the Supplier Performance Risk System, SPRS, Procurement Risk Analysis Report Tutorial.

SLIDE 2

Please note that the screenshots shown throughout this presentation have been modified for size and content.

SLIDE 3

To obtain a Procurement Risk Analysis Report, click the Procurement Risk Analysis link from Report Menu Items. Start by entering a Purchase Order/Solicitation number. The Purchase Order/Solicitation Number is a free form box. Utilize the unique Procurement Instrument Identifier (PIID) adding initials or date for multiple reports. Saved reports are recorded and visible in the user's Solicitation history only.

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Click the Material Identification dropdown to choose to search for report information, select from the National Stock Number (NSN), PSC and Part Number, Manufacturer CAGE and Part Number, Internet Blog Serial Number (IBSN), Universal Product Code (UPC), or GS1.

SLIDE 5

Users can search for previously saved PO/Solicitations by entering a valid PO/Solicitation number or entering an NSN and selecting Search. If entering an NSN, the results will return all PO/Solicitation numbers that are associated with that NSN. The PO/Solicitation numbers are returned as links, these may be clicked to open a new window displaying that Procurement Risk Report

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To perform a new Risk Analysis:

Enter Material ID, NOTE: Material ID has to be valid and SPRS has to have Procurement history on the item purchased.

Enter each CAGE & bid price individually, and click the Add to List button for each or enter a comma delimited list into the box, click the Add to List button, all combinations will be added at once.

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Click Delete to remove a CAGE Code from the list. Once all desired CAGE Codes and Bids have been entered, click Run Report.

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This is Procurement Risk Analysis report. Click the Save Solicitation button to Save. A notice that the solicitation has been saved will appear. Click the link to view the solicitation PDF.

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Click the Print button to print this report.

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Information about the NSN shows how the bids compare to the average price. Average price is based on all unique prices since January 2010, adjusted for inflation and the number of times the item was purchased.

The top displays: the NIIN, Last Paid Price, the FSC/PSC, Last Paid CAGE, Average Price, and Last Paid Date. The Red highlighted price indicates Low Confidence. Low confidence indicates that there are too few prices to establish confidence in the listed calculated average price. The Yellow color indicates Medium Confidence. Medium Confidence indicates there is enough data to determine confidence in the calculated average price but the calculated average price contains some variation. The Green color indicates High Confidence. High Confidence indicates there is enough data to

determine confidence in the calculated average price and the calculated average price is within defined standard deviation parameters with little to no variation. Item Risk data is displayed at the top of the report if the part number searched is considered a High Risk Item. If displayed, the Alert is hyperlinked and will produce the Agency-supplied risk detail, provide one or more reasons for the item to be considered High Risk, and displays suggested mitigation strategies based on agency policies.

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This data alerts the contracting officer/specialist if the items being procured present a certain level of risk due to one or more factors: Increased criticality (e.g. critical safety items), suspect counterfeit reporting, and/or diminished manufacturing sources and material shortages.

#### SLIDE 12

Click the Show Quality and Supplier Color Legend link to display the Color Legend.

#### SLIDE 13

The first 3 columns contain Vendor information. The CAGE(s) entered, Company Name, and exclusion information.

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Within the CAGE column, the CAGE is hyperlinked to view vendor purchase history.

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The next 3 columns contain the vendor's scores. Delivery and Quality Scores are the same as the Summary Report, an asterisk "\*" here means we have no data. Our Quality and Delivery scores are for material by FSC/PSC.

The Supplier Risk Scores calculate the supplier score against the overall score for all contractors. It's an overall Supplier Risk Score. The color Green with an asterisk "\*" means there is a contract in the system but no performance information yet. Black means we have no contracts, only valid CAGES, and the government hasn't done business with the Vendor within the last 3 years.

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The numbers in the supplier risk score column are hyperlinked to get the Detailed Supplier Risk Report. To find out more about the information contained in this report, view the Supplier Risk Report Tutorial:

<https://www.sprs.csd.disa.mil/webtrain.htm>

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Finally, the last 3 columns contain the entered bid amount and where that amount falls in comparison to the Average Price.

Average Price Comparison compares the current offer with the expected range including inflation.

#### SLIDE 18

Click View All to view the Summary Report. To find out more about information contained in this report, view the Government Summary Report Tutorial. To return to the Procurement Risk Analysis report, select Price Risk Report in the upper right hand corner of the Summary Report.

#### SLIDE 19

Click Detailed Price Risk to view Quote and Purchase History.

#### SLIDE 20

This is the Price Risk Report.

This first table lists: CAGE, Company Name, Quote Price, Price Difference, and Average Price Comparison.

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The second table, shows the Purchase History, which includes: CAGE, Last Date of Purchase, Unit Price, and Escalated Price. The Escalated Price is determined by using the U.S. Bureau of Labor Statistics' Producer Price Index (PPI) for the purposes of "escalating" (i.e., adjusting for inflation) historical unit prices to the current month. If there is too much data to fit into these tables comfortably, page numbers will display below the table allowing you to page through all the data, just click a page number or "Next".

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The first chart shows Historical Prices, adjusted for inflation, plotted over the expected range of prices. The first chart directly reflects the information in the Purchase History table. As the Purchase History table is manipulated above, using the arrows in the title column or the page numbers in the lower right corner of the table, the chart will adjust to match the information currently seen in the table.

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The second chart shows the Current Offers entered on the search screen. These are a visual representation of where entered bid prices fall within the expected range.

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The Expected Range Control Limits are shown as follows:

Purple Lower Control Limit, LCL.

Blue Average Price, or Historically Paid Price.

Red Upper Control Limit, UCL.

Entered Bids are displayed as green dots on this chart and Escalated Price on the previous chart.

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Hover over points for details.

#### SLIDE 26

Click Back to return to the Procurement Risk Analysis report and Back again to return to the search screen.

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Additional references include, the Evaluation Criteria Manual for scoring details listed here:

[https://www.sprs.csd.disa.mil/pdf/SPRS\\_DataEvaluationCriteria.pdf](https://www.sprs.csd.disa.mil/pdf/SPRS_DataEvaluationCriteria.pdf)

The SPRS Frequently Ask Questions (FAQs) webpage for additional scoring questions listed here:

<https://www.sprs.csd.disa.mil/faqs.htm#score>

And the SPRS User Guide for Government, for more information, at the URL listed here:

[https://www.sprs.csd.disa.mil/pdf/SPRS\\_Government.pdf](https://www.sprs.csd.disa.mil/pdf/SPRS_Government.pdf)

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SPRS contact information can be found at the SPRS website located at the URL listed here: <https://www.sprs.csd.disa.mil> SPRS Help Desk is available Monday through Friday 6:30am to 6:00pm Eastern Time. Help Desk Email are listed here: [SPRS-helpdesk@us.navy.mil](mailto:SPRS-helpdesk@us.navy.mil)

#### Slide 29

Within the application questions may also be submitted via the Feedback/Customer Support link in the menu.

#### Slide 30

This completes the SPRS Procurement Risk Analysis Report Tutorial.

(Music)