

SPRS Vendor Access

New User without a PIEE account

SPRS VENDOR ACCESS FOR NEW USER -NO EXISTING PIEE ACCOUNT



SPRS Vendor Access for New User without a PIEE account

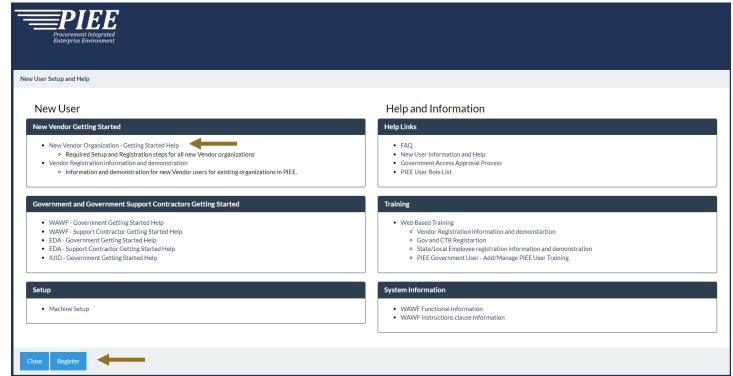
To monitor company data, scoring, and cyber information, request the "Contractor/Vendor (Support Role)" role for the SPRS application in PIEE. To enter or edit cyber information (NIST SP 800-171 assessment results) the "SPRS Cyber Vendor User" role is required. Once submitted, the access request is reviewed and approved by the Contractor Account Administrator (CAM) associated with the Commercial and Government Entity (CAGE).

Go to PIEE & Click "NEW USER"



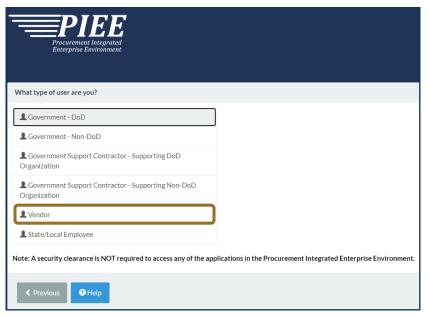
Screenshot current as of 14 SEP 2023

- Click "New Vendor Organization Getting Started Help"
- After reviewing and completing the preliminary steps, Click "Register"



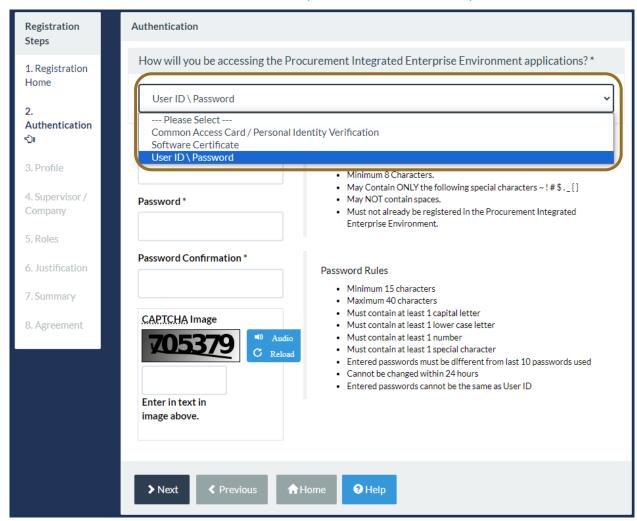
Screenshot current as of 14 SEP 2023

- Read the Privacy Statement and Click "Agree"
- Click user type, "Vendor"



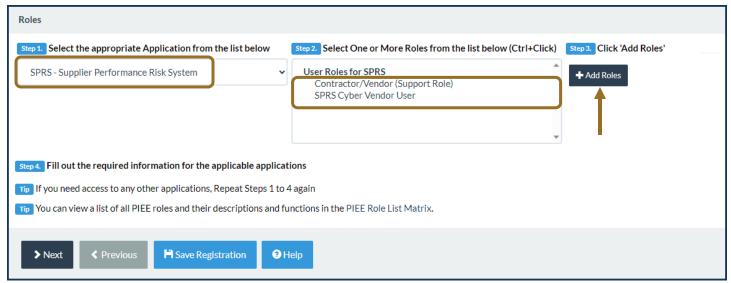
Screenshot current as of 14 SEP 2023

Select authentication method from the drop down menu and complete the form



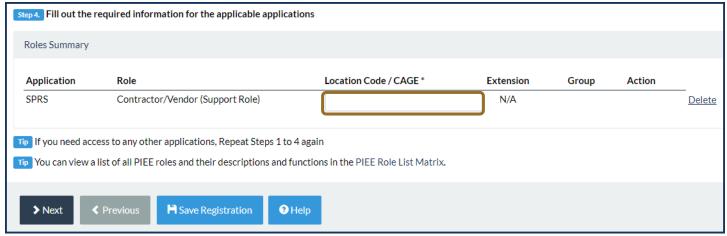
Screenshot current as of 14 SEP 2023

- Complete "User Profile" and "Supervisor / Agency" information
- Select "SPRS Supplier Performance Risk System" from Application list
- Select one or both roles from User Roles list
- Click "Add Roles"



Screenshot current as of 14 SEP 2023

Enter "Location Code / CAGE"



Screenshot current as of 14 SEP 2023

NOTE: Request access to multiple CAGEs by repeating the Role steps for each CAGE. If requesting the "SPRS Cyber Vendor User" role, access to one of the CAGEs in a CAGE hierarchy provides access to all. CAGE hierarchy is identified by the System for Award Management (SAM) based on entity registration data.

• Follow the prompts to complete Registration steps 6-8: Justification, Summary, and Agreement.

PIEE access is granted when registration is completed. Access to SPRS requires CAM activation.

Important: If there is only one CAM designated for a CAGE and that CAM is requesting
access: contact PIEE, <u>disa.global.servicedesk.mbx.eb-ticket-requests@mail.mil</u> or the SPRS
program office, usn.pnsy.navsealogcen.mbx.ptsmh@us.navy.mil, to request activation.